

Addendum: Payer PIPE Enrollment Data File Requirements and Submission Frequency for CHIRP

Required Data Elements Addendum

This is an addendum to the [PIPE Payer Enrollment Data File Field Specifications](#) for payers participating in CHIRP. Patient first and last name will be used for matching with data from participating providers.

Enrollment Data File

Element Order	Field Name	Details	Required or Situational for CHIRP	Format/Field Length
4	Full First Name		R	String
5	Last Name		R	String

Data Submission Frequency and Cadence

For the successful data exchange between Provider and Payers through CHIRP, it is critical for the Encounter File to be imported with no unexpected errors for the entirety of the previous month. Payers should have successfully imported the Encounter File in the PIPE portal by the second Friday of each month. By the third Friday of each month, the Payers will receive the data push. The following table depicts the cadence in which files will be imported and data will be pushed for January 2023 data*:

Task	Due Date
Payer to extract Enrollment data for the entirety of January from their databases and upload to OwnCloud	Friday February 3, 2023
Payers successfully imports Encounter File in PIPE Portal.	Friday February 10, 2023
Payers receive CCD and Flat Files via Data Exchange Platform	Friday February 17, 2023

*Note: When catch-up data is needed, a timeline for submission and transmission of data will be agreed upon by the parties. All data must be backfilled to the beginning of the year. For example, if a Payer onboards in September, they will need to pull in data starting January for the Enrollment File.